



EA WILLIMS WHOLESALE FRUIT & VEGETABLES COMMISION AGENTS & SUPPLIERS  
C157 FRUIT & VEGETABLE MARKET , NEW CONVENT GARDEN ,LONDON,SW8 5JJ  
Telephone 02077207968 (Answerphone), Fax 02077207969

23 May 2018

To Whom It May Concern

Re: General Data Protection Regulation – Legal Requirement

As from the 25<sup>th</sup> May 2018 , the new General Data Protection Regulation (GDPR) will legally come in to force. This means that we have to inform you about your information and data that we hold for you as a business supplier/Customer.

For the purpose of the business, we may hold the following data and these are held on our computer systems or software database. Or alternatively, in a secure online banking file and in paper form where applicable.

We will not pass or share these information that we hold for you and only will be used to do business with you.

We hold the following information in our ERP System

**Name:**

**Address**

**Telephone/ Fax Numbers**

**Email Address**

**Bank Sort Code**

**Bank Account Number**

Please complete the attached form and return to us on [eawcoventgarden@gmail.com](mailto:eawcoventgarden@gmail.com) or via post to:

E A Williams Covent Garden Ltd  
Unit C 157  
New Covent Garden Market  
London- SW8 5JJ



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We/ I on behalf of -----

Authorise and accept that the data we /I provide to E A Williams Covent Garden Ltd, for the purpose of trading, can and will only be used for the purpose as set out in the accompanying letter and will never be sold or passed on.

Please retain a copy for your records.

Signature-----

Position-----

Print Name-----

Date-----

Please return this signed document by email or post to us.

No response will be assumed as acceptance for us to hold the enclosed data.